



# Hampton Township

## Regular Board Meeting Minutes February 28, 2023 7:00pm

Supervisor Ryan Sunquist  
 Supervisor Dan Peine  
 Treasurer Angie Niebur  
 Clerk Molly Weber  
 ABSENT Jim Sipe  
 Others in attendance were: Gene Kimmes and Cherie Frandrup

This meeting was called to order by Ryan Sunquist, Vice-Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.

**PUBLIC COMMENT**  
 N/A

**ROAD REPORT- Otte Excavating**

- Nothing to report. Jason was not present.

**PLANNING COMMISSION SYNOPSIS**

- **Joe Miessen (PciRoads, LLC)**
  - 612.750.7150
  - Use permit @ PID 17-00400-53-015 owned by Richard and Joan Mies
    - Facility used for 52 project MnDot project PS.1906-71 TH52

Frontage road by Little Oscars. Plan is to have a driveway on 52, just outside the city limits. PciRoads, LLC will need an Interim Use Permit. Public Hearing will be set for Monday March 13, 2023 at 6:30pm. Joe Miessen was advised to bring pictures, illustrations of what they are actually doing, volume of traffic, length of the day, pictures of the plant, etc. Joe stated the project starts in April 2023.

**Joe was not present. They will be present for the Public Hearing on March 13, 2023 @ 6:30PM.**

- **Charlee Kimmes (and Gene Kimmes)**
  - 651.271.3447
  - ? on buildables on the following PID#:
    - A. 17-01500-01-010 – 63.31 acres
    - B. 17-01500-03-010 – 39.67 acres
    - C. 17-01400-50-014 – 147.68 acres
    - D. 17-01400-01-014 – 73.78 acres

Charlee Kimmes, Gene Kimmes and Shari Frandrup were present to ask about buildables. PID letter A and B above are in the same section, same quarter quarter. There are 2 buildables on the Eastern side and clustering is allowed. Kimmes's were advised the Planning Commission makes recommendations but the Board of Supervisors makes the final approval. Casondra Schaffer made a motion to recommend that Gene Kimmes has 2 buildable sites in Section 15 clustering on the eastern quarter of that quarter section. Dave Peine seconded. Motion carried. This is in regards to PID#17-01500-01-010 and PID#17-01500-03-010.

PID letter C above: There are already 2 houses there but the Board thought there were 2 more buildables. Southwest quarter of section 14. Still true to 4 houses per quarter section. Dave Peine made a motion to recommend that Gene Kimmes has 2 buildables on PID#17-01400-50-014, the Southwest quarter of Section 14. Matt Bester seconded. Motion carried.

In regards to PID#17-01400-01-014, farm place was built before 1983. There is not a full 80 acres since the City of New Trier is part of it. Kimmes stated they have an address from before. Matt Bester made a motion to recommend on the Southeast Quarter of the Northeast quarter of Section 14, Gene Kimmes has one buildable allowed but it may have already been established previously. Dave Peine seconded. Motion carried.

1. Ryan Sunquist made a motion to approve 2 buildable sites in Section 15 clustering on the eastern quarter of that quarter section. One buildable comes from PID#17-01500-01-010 and the second buildable comes from PID#17-01500-03-010. Dan Peine seconded. Motion carried.
2. Ryan Sunquist made a motion that PID#17-01400-50-014 has 2 buildables at this time, to build on the SW quarter of Section 14. Dan Peine seconded. Motion carried.
3. Ryan Sunquist made a motion that PID#17-01400-01-014 has one buildable with the address of 24267 Hogan Avenue assigned to it in 2002. Dan Peine seconded. Motion carried.

- **Austin Lewis**
  - 507.440.7139
  - ? about Hobby Farm at 5014 250<sup>th</sup> Street East, Hampton, MN

Austin Lewis called and stated he would not be coming to the meeting so nothing to discuss.

- **Rodney Kimmes**
  - 651.247.1118
  - ? on buildables on the following PID#s:
    - A. 17-02300-26-010 ~ 23.0 acres
    - B. 17-02300-27-010 ~ 42.96 acres
    - C. 17-02300-25-011 ~ 79.98 acres
    - D. 17-02200-08-010 ~ 3.98 acres
    - E. 17-02200-06-010 ~ 8.00 acres

Casondra Schaffer made a motion to recommend PID#17-02300-26-010 and PID#17-02300-27-010 are not buildable since there are already 2 residences in that half of the quarter section. There are none left in the western half of the quarter section. Matt Bester seconded. Motion carried.

Matt Bester made a motion to recommend that Rainer A Kimmes PID#17-02300-25-011 in Section 23 on 80 acres has 2 buildables in the Western half of the Northwest half of Section 23, one in each quarter quarter (the house built before 1982-can only do another in the same 40 as where the original house is). Dave Peine seconded. Motion carried.

In regards to the 2 following PID# for Rainer A Kimmes: PID#17-02200-08-010 and PID#17-02200-06-010: Rodney was advised to go to Dakota County to see if it was deeded before April 21, 1982 and is a Lot of Record. Jeremy Irtthum made a motion to deny buildables on PID#17-02200-08-010 and PID#17-02200-06-010 in Section 22 since there are 2 houses to the north unless Rodney Kimmes can prove they were a Lot of Record deeded before April 21, 1982 which the could possibly be buildables. Dave Peine seconded. Motion carried.

Rodney Kimmes did not attend the Board meeting so no action was taken.

### OLD BUSINESS

- **Township Hall Discussion** – nothing to report
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** ~ Jenna stated sounds like Douglas is also considering bridge replacement and she will keep us posted
- **VRWJPO email about Model Ordinance and Local Updates** ~ nothing to report
- **Jason Cysiewski – City of New Trier Orderly Annexation ~ Resolution 2023-03 (using this number to stay consistent with City of New Trier-we haven't done Resolution 02 yet for 2023)** In the Matter of Orderly Annexation Between the City of New Trier and Hampton Township Pursuant to Minnesota Statutes § 414.0325 – Ryan Sunquist and Molly Weber signed. Emailed to City of New Trier mayor 03.18.23
- **Turnback Agreement Status email from DOT (Bryant Ficek)** – modified draft documents from Township Lawyer, Troy Gilchrist ~ Bryant will incorporate our modifications along with those submitted by the City and hopes to have a new, final version to us in the next two-three weeks – **Resolution 2023-01 (to be signed) Town of Hampton enter into MnDot Agreement No. 1051434 with the State of Minnesota, Department of Transportation: to provide for transfer of portion of TH 52 to the City/County, under State Project No. 1906-71.** Ryan Sunquist signed this. Molly Weber notarized and copy was emailed bot Bryant Ficek 03.19.23.

### NEW BUSINESS

- **North Cannon River Watershed Management Organization 2022 Annual Report** – clerk has info that will be posted at the Town Hall – this was posted at the Town Hall
- **Dakota County's Agricultural Chemical Reduction Effort (ACRE) monitoring well information** – clerk has email
- **Randolph-Hampton Fire March Business Meeting** – Thursday March 2, 2023 @ 7:00pm @ Station #1 in Randolph – 2023 Fire Contract bill being paid this month along with contract to be signed with 3 years of contract amounts. Ryan Sunquist and Molly Weber signed. Copy mailed to Randolph-Hampton Fire 03.20.23.
- **Cannon Falls Fire Service Agreement Update** – clerk has email
- **US Coast Guard email** – email was discussed and decided have Jim Sipe talk to Township Lawyer about it
- **Rural Solid Waste Abatement Grant Program: Submit by April 30, 2023** – clerk has information – n/a since no public service here
- **Township Group Life & Disability Insurance available through Minnesota Benefit Association** – clerk has information

### REMINDER:

- Meeting with Sheriff regarding Public Safety Issue – March 2, 2023 at 7:00pm @ Dakota County Extension Building in Farmington
- Township Election – Tuesday March 14, 2023 from 10am-8pm followed by Annual Meeting @ 8:30pm
- Dakota County Township Officer Association Spring Meeting – Saturday March 18, 2023 @ 9:00am @ Empire Township Public Works Building, 2577 Vermillion River Trail, Farmington, MN 55024
- **Outstanding Indebtedness Report** – Angie sent 01.18.23 to Dakota County - FYI
- **MAT WC Audit for 2022** – sent 01.30.23 - FYI
- **2022 WCA Report completed by Dakota County SWCD** ~ FYI
- **Spring Quotes** – chloride, gravel and road maintenance – see emails should same ones be sent – these were discussed and Clerk will send emails like last year
  - Quality Propane – email for price and what date would we like – request same time as last year (once the road is worked)
  - Anderson – email for quote
  - Otte – request a # from Jason

- PERA Exclusion Report Due February 28, 2023 – submitted 02.27.23 - FYI
- Permits ~ no permits

**OTHER BUSINESS-Board Members Only**

Dan Peine made a motion to approve signing of checks 6534 to 6549 and 1 EFT and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried.

Ryan Sunquist, Angie Niebur and Molly Weber signed the checks.

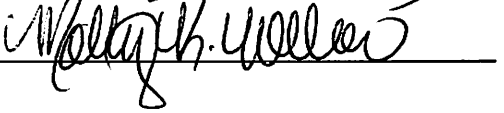
*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

Dan Peine made a motion to adjourn the meeting at 8:06pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 03/21/2023

Supervisor: 

Clerk: 

# Hampton Township Treasurer's Report

February 2023 (March 21, 2023 Meeting)

2/1/2023	<b>Beginning Checkbook Balance:</b>		<b>\$300,885.74</b>
2/28/23	Dakota County Distribution	\$16,066.04	
2/27/23	PCIRoads	Permit \$100.00	
2/27/23	Cody Kunz	road sign for Klair Becker \$30.00	
2/28/23	ICS Interest	\$150.72	
2/28/23	Casondra Schaffer	Re-issue for lost check #6451 \$166.23	
2/28/23	Matt Bester	Re-issue for lost check #6445 \$166.23	
		<b>-\$16,679.22</b>	

Check #

6533	<b>DISBURSEMENTS:</b>		
6534	<b>TOTAL RECEIPTS</b>		
6536	Angela Niebur	Treasurer salary \$491.57	
6537	Molly Weber	Clerk salary \$1,612.36	
6538	Janet Otte	rent \$500.00	
6539	Gilmer Excavating	permit & MPCA Annual report \$200.00	
6540	Randolph/Hampton Fire Dept	2023 Fire protection \$33,928.29	
6541	Beaver Creek Co	one permit and township report \$265.00	
6542	Mark Rauchwarter	website work \$15.00	
6543	Kennedy & Graven	legal fees \$173.00	
6544	Graphic Design	March election ballots \$84.00	
6545	Otte Excavating	Road maintenance \$16,158.00	
6546	Postmaster	one roll of stamps \$63.00	
6547	North Cannon River WMO	Member dues \$5,438.70	
6548	Don Kimmes	Cemetary mowing \$595.00	
6549	Casondra Schaffer	Re-issue for lost check #6451 \$166.23	
EFT	Matt Bester	Re-issue for lost check #6445 \$166.23	
	Dakota County Assp of Townships	Member dues \$829.96	
	Century Link	Phone expense \$108.35	
<b>2/28/23</b>	<b>TOTAL DISBURSEMENTS:</b>	<b>\$60,794.69</b>	

**\$256,770.27**

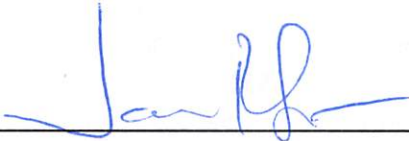
Ending	<b>Ending Checkbook Balance</b>	<b>\$256,770.27</b>	
	plus checks not in (16)	\$60,686.34	
	equal ICS Statement Balance 2/28/2023:	<b>317,456.61</b>	

**ICS Shadow Money Market Account (980085755)**

2/1/23	<b>Beginning Savings Balance</b>		<b>\$284,338.35</b>
2/28/23	Interest Earned		\$282.28
<b>2/28/23</b>	<b>Ending Savings Balance</b>		<b>\$284,620.63</b>

Escrow Account (000080034306)

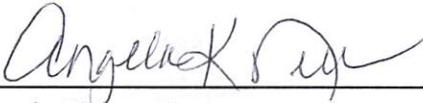
1/1/22			<b>39,250.00</b>
4/28/22			1,500.00
5/27/22	Dakota Electric		2,000.00
8/30/22	Garrison Endress		2,820.00
9/29/22	Dakota Electric for Julia Filoteo		2,000.00
9/29/22	Lorenzen/Lippert		1,680.00
12/29/22	Dakota Electric		2,000.00
2/27/23	Angela Niebur		
2/28/23	Angela Niebur	2,000	
2/27/23	PCIRoads LLC		2,000.00
		<b>Total</b>	<b>51,250.00</b>



James Sipe, Supervisor

3-21-23

3.21.2023



Angela Niebur, Treasurer

3.21.2023